

**Democratic Services**

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**Your ref:**

**Our ref:** CRS

**Date:** 4 September 2012

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**To: All Members of the Cabinet**

Councillor Paul Crossley	Leader of the Council
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor Cherry Beath	Cabinet Member for Sustainable Development
Councillor David Dixon	Cabinet Member for Neighbourhoods
Councillor Roger Symonds	Cabinet Member for Transport

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Cabinet: Wednesday, 12th September, 2012**

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 12th Sept, 2012** at **6.30 pm** in the **Broadlands School, St Francis Road, Keynsham BS31 2DY**.

The agenda is set out overleaf.

Yours sincerely

Col Spring  
for Chief Executive

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The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**  
Cabinet meetings will be supported by the Director's Group.
- 8. Recorded votes**  
A recorded vote will be taken on each item.

**Cabinet - Wednesday, 12th September, 2012**

**in Broadlands School, St Francis Road, Keynsham BS31 2DY**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

*The Chair will draw attention to the emergency evacuation procedure*

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

*At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:*

*(a) The agenda item number in which they have an interest to declare.*

*(b) The nature of their interest.*

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

*Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.*

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

*Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.*

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

*Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.*

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 20)

*To be confirmed as a correct record and signed by the Chair*

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

*This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules*

10. CONSIDERATION OF MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

*This is a standing agenda item for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS body will have the right to attend and at the discretion of the Leader to speak to the item, but not vote.*

*The Economic & Community PDS Panel previously made recommendations to Cabinet relating to Retaining Graduates and Cabinet will respond at this meeting.*

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING (Pages 21 - 22)

*The Leader and Cabinet have indicated that most decisions will be taken by the full Cabinet, at its public meetings. This report lists any Cabinet Single Member decisions taken and published since the last Cabinet meeting.*

12. PROPOSED SHARED USE TRACK BETWEEN BATHWICK STREET AND POWLETT ROAD, BATH (Pages 23 - 46)

*The proposal is to convert an existing footpath to a shared use track. A Cabinet decision is required to decide either to abandon the Cycle Track Order or refer it to the Secretary of State for confirmation*

13. CONCEPT STATEMENTS FOR REDEVELOPMENT OF MOD SITES AT FOXHILL, WARMINSTER ROAD AND ENSLEIGH IN BATH (Pages 47 - 98)

*Endorsement of Concept Statements to guide redevelopment of MoD sites following public consultation as the first part of the Placemaking Plan*

14. BATH & NORTH EAST SOMERSET GYPSIES, TRAVELLERS AND TRAVELLING SHOWPEOPLE SITES ALLOCATION PLAN (Pages 99 - 144)

*Response to public consultation held in May-July 2012 on the proposed Preferred Sites*

15. ADOPTION OF "MY NEIGHBOURHOOD - A NEIGHBOURHOOD PLANNING PROTOCOL FOR BATH & NORTH EAST SOMERSET" (Pages 145 - 266)

*Adoption of a Neighbourhood Planning Protocol for Bath & North East Somerset following amendments arising from the public consultation on the draft protocol*

16. B&NES CORE STRATEGY: INSPECTOR'S PRELIMINARY CONCLUSIONS (Pages 267 - 282)

*This report outlines the way forward for the Core Strategy following receipt of the examination Inspector's preliminary conclusions*

17. LOCAL SUSTAINABLE TRANSPORT FUND WEST MAJOR SCHEME (Pages 283 - 292)

*The government has awarded the WoE partner authorities £24.035m for 9 projects submitted in the Local Sustainable Transport Fund West major scheme bid. The report seeks approval for projects to be delivered in B&NES either jointly with other partners or by the Council*

18. ENVIRONMENTAL SUSTAINABILITY & CLIMATE CHANGE STRATEGY (Pages 293 - 326)

*This Strategy illustrates the community leadership role provided by the council and our partners in the Environmental Sustainability Partnership. It communicates the ESP's strategic approach, its priorities, workstreams and key projects.*

19. FAMILY AND FRIENDS CARE POLICY (Pages 327 - 354)

*Cabinet will be asked to approve the Council's Family and Friends Care Policy*

20. YOUTH JUSTICE PLAN 2012-13 (Pages 355 - 396)

*It is a requirement under the Crime and Disorder Act 1998 to produce an annual Youth Justice Plan, setting out work to prevent youth offending and re-offending. The Cabinet will be asked to recommend the Plan to Full Council.*

21. PRIMARY AND SECONDARY SCHOOL ORGANISATION PLAN 2011-2015 (Pages 397 - 444)

*The Plan shows projected pupil numbers up to September 2015 and outlines numbers of pupils expected to be generated by new housing developments and a strategy for the provision of the additional school places that will be required*

22. DETERMINATION OF THE STATUTORY NOTICE TO ALTER THE LOWER AGE LIMIT AT CAMERTON CHURCH SCHOOL (Pages 445 - 480)

*The school Governing Body has published a proposal to alter the lower age limit of the school from age 4 to age 3 by the addition of Early Years provision that would be run by the school and a decision is required to determine the proposal*

23. TREASURY MANAGEMENT MONITORING REPORT TO 30TH JUNE 2012 (Pages 481 - 500)

*The Council is required to approve a Treasury Management Strategy before the start of each financial year, review performance during the year, and approve an annual report after the end of each financial year. This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2012/13 for the first three months of 2012/13.*

24. REVENUE AND CAPITAL BUDGET MONITORING, CASH LIMITS AND VIREMENTS - APRIL 2012 TO JULY 2012 (Pages 501 - 528)

*This report presents the first monitoring information for the Authority as a whole for the financial year 2012/13 to the end of July 2012. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme*

The Committee Administrator for this meeting is Col Spring who can be contacted on 01225 394942.